

FIELDHOUSE RENTAL AGREEMENT & CONTRACT

Thank you for your interest in having your event at the PRAM Fieldhouse. Please read the following information:

- The cost to use the PRAM Fieldhouse is \$125 for a 5 hour half-day and \$250 for a full 11 hour day.
- Once you have chosen your rental option, you will complete the payment to confirm your booking. The rental fee includes a \$100 refundable deposit. This deposit will be refunded after your event only if the Fieldhouse was returned to its previous condition, and everything inside the Fieldhouse and in the yard is left clean (including litter picked up from yard, all floors swept and mopped if needed, carpet vacuumed, counter tops wiped down, garbage taken out, bathrooms cleaned if needed, toys put back – cleaning supplies provided in the cleaning closet). If you find a problem with Fieldhouse before your rental begins, email note and photos to pramrentals@gmail.com within 1 hour of the start of your rental. Your refund will be processed within 1 month after the rental.
- Please separate recyclables and compost from trash. Excess waste is subject to dump disposal fees which will be withheld from your security deposit. PRAM is often visited by racoons, so please make an effort to get all your waste inside the bins.
- All facilities and equipment used must be returned to the same condition as when rented. Cost of repairs must be borne by the applicant. In the event of damages, the applicant will be billed for any damages exceeding the deposit and may forfeit future use of the facility.
- Capacity of the PRAM Fieldhouse is limited to 35 people (total number of invited guests, siblings & adults).
- The PRAM Fieldhouse is equipped with tables, chairs, two couches, sink, and coffee maker (bring your own coffee). Please provide your own paper products. The refrigerator may be used to store perishable items during the event (clean and empty after use).
- Food/beverages not included.
- Alcoholic beverages, as well as smoking, are not allowed on the Fieldhouse grounds. Animals are also not allowed in the PRAM yard – please keep gates closed at all times.
- Children must be supervised at all times. A ratio of 1 adult for every 4 children is required.
- PRAM is in a residential area. Please be mindful of your volume and respectful of our neighbors property. Street parking is available in front of the fieldhouse and adjacent park.
- In the event of cancellation, 75% of your payment and the deposit are refundable with four weeks notice. With less than four weeks notice, no refund is available.

This agreement is made and entered into for the use of the PRAM Fieldhouse located at 110 East Richmond Avenue, Point Richmond, California, 94801.